

## **PORTAL CONTENTS**

**IA Centric** - specific for IA activities, plans and programs, FAQ, best practices and success stories

### **1. O&M ACTIVITIES (per Irrigation System)**

#### **a. Plans, programs and activities**

- i. Water delivery schedule
- ii. Status of Farming Activities

#### **b. Announcement, Notices and Advisory for O&M Activities**

- i. Water delivery cut-off advisory
- ii. Others

### **2. IA ACTIVITIES (per Irrigation System)**

#### **a. EPAHP Activities/events**

- i. Program Orientation of IAs and Staff
- ii. Convergence Meeting
- iii. IA and Contracting Parties Assessment
- iv. Value Added Training
- v. Deliveries of Goods and Supplies
- vi. Memorandum of Understanding Signing
- vii. Marketing Agreement Signing
- viii. Others

#### **b. Plan and Programs**

- i. Trainings
  - 1. Basic Leadership
  - 2. Financial Management Training
  - 3. Work Attitude and Values Enhancement
  - 4. Alternative Wet and Dry/Water Management
  - 5. Others
- ii. Meetings
  - 1. General Assembly
  - 2. System Management Committee
  - 3. Board of Trustees
  - 4. Others
- iii. Events
  - 1. NIA-IA Congress
  - 2. Groundbreaking Ceremony
  - 3. Mass turn-over
  - 4. Others

#### **c. Best Practices / Success Stories**

- 1. Gulayan sa Canal
- 2. Best IA Office

3. Best Performing IDO
4. Outstanding IAs
5. Others

**d. DA Interventions**

**3. Frequently Ask Questions (FAQ)**

- a. Mostly ask questions posted in the Facebook
- b. Localize (English, Tagalog, local dialect)
- c. Per Office (IDD-OD, SMD-OD, Engineering)
- d. Flyers
- e. Person in-charge (PAIS)

**4. Contact Persons, Directory, Regional Facebook Group (Complaint Center)**

**To do:**

1. **CO-OD:** Identify and define all data/reports, information and materials specific for IA needs under operations department.
2. **RO-ICT:** Develop IA Corner page in the regional office website and assists the RO-PRO in posting of data, information and materials in the regional office website's IA Corner page.
3. **RO-PRO:** Provide and post data, information and materials for IA Corner page including posting of press releases in respective regional office websites. All NIA Facebook post should be linked to the regional office's websites.
4. **CO-OD, RO-E&O Division:** Provide data/reports, information and materials specific for IA activities, plans and programs, FAQ, and best practices/success stories.
5. **CO-MID:** Develop Central Portal - link to the regional office websites' IA Corner page
6. **CO-PAIS:** Update NIA Official Directory ([directory.nia.gov.ph](http://directory.nia.gov.ph))

**Timeline:**

1. Identify and define the Portal Contents (CO-OD);
2. Data gathering (CO-OD, RO-E&O Division, RO-PRO & RO-ICT);
3. Design of IA Corner Thumbnail and banner including information dissemination (CO-PAIS);
4. Development of IA Corner Page in the regional office's website (RO-ICT);
5. Development of Central Portal Website (CO-MID);
6. Posting of data, information and materials (RO-PRO & RO-ICT); and
7. Launching of the NIA Central Portal Website (PAIS-MID)

**Portal Title: (Suggestions)**

1. Farmer's Portal
2. People's Portal
3. Community Portal